AC FLORA STUDENT PARKING POLICIES AND PROCEDURES

2026-2027

This packet contains important information for all students who wish to request a parking pass in order to park on campus during 2026-2027 school year.
Please contact assistant principal Daniel Vladislav at daniel.vladislav@richlandone.org with any questions you may have.

Summary of important dates/info:

NOW: Request your pass on the Microsoft Form.
NOW: Take virtual Alive at 25 Course (if you haven't already).
July 28th : Deadline to request a Parking Pass and submit required information.
August 4th (10:00 a.m. - 12:00 p.m.) or August 5th (1:00 p.m. - 3:00 p.m.) pay and pick up the permit in the Atrium

GENERAL PARKING INFORMATION

- AC Flora Parking Passes are issued to seniors (first-come, first-served), and then to juniors via lottery around the third week of August.
- Parking on AC Flora's campus is a privilege, not a right. Failure to obey parking rules may result in revocation of this privilege.
- The cost of an AC Flora Parking Pass is $60 (check or cash). this fee is due when the student is approved and picks up his/her pass.

REQUESTING/ASSIGNING OF PARKING PASSES

1. Fill out this form: 2026-2027 Parking Pass Request Form
2. Upload a copy of the following documents:
    - Copy of your driver's license
    - Copy of your registration
    - Copy of your proof of insurance
    - Alive at 25 certificate/proof of completion

Students are not guaranteed a parking pass. All required information must be submitted and verified before we can confirm your pass.

The Alive at 25 Driver Safety Course is required in order to receive a parking pass in Richland One. If you have previously taken the course, there is no need to take it again, but we do ask that you submit a copy of your certificate. If you have not yet taken the Alive at 25 course, you may access the current schedule of online course offerings by going to https://www.scnsc.org/training/alive-at-25.

AC FLORA HIGH SCHOOL PARKING POLICIES AND PROCEDURES

- All student vehicles parked on the AC Flora campus must display a valid, current school-year parking pass issued by AC Flora High School. The presence of unregistered or uninsured vehicles on campus poses a safety issue; therefore, it is imperative that parking passes are displayed in accordance with these regulations.

- All vehicles parking on campus without a valid parking pass hanging from the rear- view mirror are subject to being booted and/or towed at the driver's expense and without notice.

- If your parking pass is lost or stolen, it must be reported to the administrator in charge of parking (Mr. Vladislav).

- Please keep all vehicles locked up at all times. You should remove all valuables from your car while it is on campus. AC Flora is not responsible for items left in your car.

- Speeding on school property and reckless driving (such as driving across parking spaces or around/over barricade devices or any other potentially dangerous or unauthorized action) may result in a loss of parking privileges.

- Speed limit on AC Flora Campus: 5 MPH

- Students must park in the space/lot they have been assigned. Students parking in faculty/visitor/unauthorized areas may have their parking privileges revoked and may receive other disciplinary consequences.

- After properly parking and securing your vehicle, you must leave the parking area. Parking lots are off limits to students during the day unless you are walking to/from your car upon arrival/dismissal.

- The administration reserves the right to revoke your parking pass for disciplinary infractions incurred by the student during the school year. These do not have to be parking-related infractions.

- A student may not drive a vehicle on campus that is not properly registered to him/her or his/her parent or legal guardian. Non-registered vehicles may be booted and/or towed without notice.

- Students who have been assigned a parking pass may NOT allow another student to use their parking pass. Doing so will result in the loss of your parking pass and privileges.

- Students are not to be in vehicles or the parking lot during the school day without permission. Students should not loiter in/at cars upon arrival on campus or following dismissal. A student who uses/allows the vehicle to be used in violation of school/district rules is subject to the loss of the driving/parking privilege. Students leaving without permission during school hours may lose their parking privileges.

- Students who drive to/park on school property are responsible for knowing all rules and guidelines printed here and, on all parking related forms.